

Range Policy of the Kamloops Target Sport Association

PURPOSE

1. These **Range Rules** will state the policy to be followed with regard to the use of ranges controlled by the Kamloops Target Sport Association (KTSA).

POLICY

2. The Chief Range Officer and Club Executive are responsible for the publication of all **Range Rules** to be followed on ranges controlled by the KTSA.
3. All persons, authorized groups, and disciplines within the Club will follow this Policy and adhere to these Range Rules.
4. These Range Rules detail the safety rules and regulations required for shooting on facilities controlled by the KTSA. Those sections requiring specific rules will seek assistance from the Chief Range Officer in the preparation of their own orders if not listed as annexes to this Order.
5. Annex A is the General Range Standing Orders, which govern the clubs operation on it's ranges. More specific Activity Orders may be attached as further annexes as required. Orders for specific facilities will also be attached and posted at a visible site at each location.

ACCESS TO FACILITIES

6. The use of KTSA facilities is for the exclusive use of KTSA members in good standing. A limited number of guests may be invited onto Club controlled facilities under the terms and conditions of this policy. Normally only one guest is permitted to accompany each member.
 - a. A guest is defined as another shooter or observer who accompanies a Club member for the purposes of practice, competition, or sighting in of sporting firearms. Persons who are not members, and are brought onto Club facilities for purposes connected with a commercial business or other venture (e.g., professional guiding, retail sales, police or military, etc.) are not included in the definition of guests. For persons in this category special permission must be obtained from the Club Executive.
 - b. All members and guests must obey the rules pertaining to use of the ranges. All safety rules and regulations must be adhered to, whether or not a Range Officer present.
 - c. Members are responsible for the behavior of their guest while on KTSA ranges.
 - d. A guest may visit a KTSA range or facility once without taking out a Club Membership.
 - e. Members of other shooting Clubs or Organizations which use KTSA owned, leased, or controlled ranges must honor the rules and regulations in this policy.
 - f. The Executive retains the right to control the times and method of access to the outdoor facilities. No member shall attempt to use these facilities while the ranges are declared "closed".

RANGE OFFICERS

7. Range Officers will be trained and certified by the Club's **Chief Range Officer** and will be charged with enforcing these Range Orders. Range Officers will be allowed to control the shooting activities of the Club and are empowered to evict shooters failing to follow the rules. The following classes of Range Officer will be recognized.
 - a. **"Club" Range Officer**; is trained in the general conduct of a range practice and is capable of organizing and conducting safe shooting with a limited number of shooters.
 - b. **"Discipline" Range Officer**; is trained and certified in a specific discipline and capable of conducting the routine practices of the discipline. This is distinct from a Match Officer who is certified to run matches in the applicable discipline.
 - c. **"Match" Officer**; the highest form of Range Officer. One who is capable of running a competition for many shooters in specific disciplines and who also is charged with following the extra stringent requirements of competition. This is not to confuse the position with a **"Match Director"** who is responsible for organizing a match and who would have numerous Match Officers working for him/her.

ORIENTATION/SAFETY COURSE

8. All shooters should take an orientation and a safety course upon joining the Club. The Chief Range Officer, Directors, and Executive shall ensure that all shooters become familiar with the Club rules of safe shooting. The following items are the sort of things that will be taught on the Orientation and Basic Safety Course:
 - a. Constitution and By-Laws,
 - b. Facilities,
 - c. Range Standing Orders,
 - d. Legislation and Regulations,
 - e. Club Activities,
 - f. Specific Range Rules,
 - g. Firearms Handling,
 - h. Range Commands,
 - i. Care and Maintenance of Firearms.

PENALTIES

9. Any member failing to obey the rules in this Policy can be disciplined by the Executive. The first step in this process is to eject the member from the facility, which is normally done by a Range Officer. Upon being notified ejection, the member shall immediately leave the range or facility. The Range Officer shall notify the Executive in writing, not more than five (5) days after the ejection, of the reasons for such an ejection. The incident will be discussed at the next regular Executive meeting. The effected member has the right to appeal the ejection at the next regular Executive meeting following receipt of the Range Officers written report. Until the matter is resolved the member shall be suspended from any use of the range and/or facilities.

- 10. A guest failing to obey the rules may be asked to leave the facilities by any paid up member or Range Officer. If a member or guests are ejected from a range or facility, the Executive has the power to determine the penalties assessed against the member and give notice that further such behavior will not be tolerated. A letter to this effect will be sent to the member and a note entered in the Minutes of the Executive Meeting at which the matter is discussed.
- 11. Where a member has committed a serious breach of the safety rules, endangered other shooters, or the general public, brought the reputation of the Club into disrepute, or has been ejected from a facility by a Ranger Officer, the member will be barred from the range for a period to be determined by the Executive. In any such case the period of disbarment shall not be less than thirty (30) days and not more than six (6) months. This penalty shall normally also be applied against a member receiving his/her second reprimand or complaint within six (6) months of the first incident. Should a member commit subsequent breaches, the Executive has the authority to recommend expulsion at a general meeting called to deal with a special resolution to revoke membership in the Club. Should a revocation of membership occur, the member is not entitled to a refund of any portion of their membership fees.
- 12. If a membership is revoked by the Executive, the reasons shall be recorded in the Minutes of the Executive meeting at which the matter is decided. Normally a Director or Deputy director of the Section responsible for the shooting discipline in which the rule infraction occurred shall be present at the Executive meeting.

TYPES OF FIREARMS

- 13. Special conditions will apply to the supervised and unsupervised use of restricted firearm on KTSA facilities. The use of prohibited weapons may be permitted on Club facilities dependent on circumstances and users.

APPROVED AND ADOPTED BY THE KAMLOOPS TARGET SPORTS ASSOC EXECUTIVE:

-----DATE
 -----PRESIDENT
 -----VICE PRESIDENT
 -----SECRETARY
 -----CHIEF RANGE OFFICER

26-Sep-05

ANNEX A

KTSA GENERAL RANGE RULES

1. This is the format for Range Rules for all disciplines and sections within the KTSA.

PURPOSE

2. To set forth Rules which govern the use and safety of the KTSA Indoor Range and Outdoor Ranges controlled by the KTSA located in the MEMORIAL ARENA and the WEYERHAEUSER LEASED Range.

RANGE AUTHORIZATION

3. Each range is authorized for use by the Chief Provincial Firearms Officer and is certified for use with various categories of firearms.

FIRST AID KIT

4. A first aid kit should be available at the range and formed groups will make sure provision for medical treatment is quickly available.

EAR/EYE PROTECTION

5. Ear and Eye protection shall be worn by all persons on the firing line on the ranges.

FIREARMS/AMMUNITION

6. Only approved firearms will be used on our facilities. Ammunition shall be of the conventional type, Armor piercing Incendiary and other forms of specialized ammunition shall NOT be used. Each range will have a License posted which will list the approved firearms to be used by caliber.

RANGE OFFICER

7. A Range Officer will be appointed by the Chief Range Officer or by consensus, "take charge" and govern in accordance with the Range Rules and shall exercise complete control of all activity and maintain range discipline.

NUMBER OF FIRING POINTS

8. Individual firing positions are provided for each target. No shooting other than those using the authorized positions shall be allowed. Cross firing will not be permitted! One coach per man is authorized and a Range Officer shall control the range during any firing exercises. Prior to the commencement of firing the Range Officer will:
 - a. Inspect the range for safety hazards; and

- b. Ensure all shooters have had training on –
 - i. The firearm to be used,
 - ii. Safe firearm handling,
 - iii. Range procedure, and
 - iv. Range safety regulations.

POINTING OF FIREARMS (HORIZONTAL RULE)

9. The FIREARMS required for a practice shall be held at 45 degrees down, or placed on the firing point pointing toward the stop butts, before commencement of practice. In all cases, the only time a rifle is to be "**made ready and locked**" is when it is in the horizontal position. IPSC rules require shooters to start their practices from the holster. These must be "cocked and locked" Range Officers are cautioned about mixing disciplines on the same range. At no other time during the practice shall any weapon be pointed in any direction other than at the stop butt.

AMMUNITION

10. The Club is not responsible for the issue of ammunition except for practices where it is provided as part of the fee structure. Hand loads will not be provided on such occasions. The Range Officer will ensure that all unexpended ammunition is recovered, and after firing ceases, live rounds are sorted from empty cases and both are returned to club storage.

LOADING OF FIREARMS

11. Firearms will be loaded only upon orders from the Range Officer. Firearms will be unloaded before being removed from the firing point. Loaded firearms will never be left unattended.

STOPPAGES

12. Generally, on range practices when a stoppage occurs, the firer will immediately lay down his firearm pointing it towards the stop butts and raise his hand. The Range Officer will ensure that other firearms are cleared and all personnel have stood back from the firing point before any action is taken to remove the stoppage. After the stoppage is removed, the Range Officer will inspect the firearm for serviceability and only then will she/he allow firing to recommence. This is the most extreme action - most disciplines require stoppages to be remedied by the shooter.

CONDUCT OF ORGANIZED PRACTICES

13. All posted rules are to be obeyed by members and guests. If a Club designated Range Officer is present, all members and guests shall obey the Range Officer's commands and directions. It is understood that each discipline have their own Range Commands and Procedures and these may be listed in further Annexes. Generally, the following apply:
 - a. Personnel shall only load and fire on orders from the Range Officer;
 - b. The following commands will be issued and followed:
"Shooters to the Firing Line"

"Preparation Period Commences" (during this time you may adjust sights, load magazines, etc. A certain time will be given.)

"Preparation Period Ends"

"Load"

"Group..."(Relay,shooter,etc)"

"Range..."

"Indication..."(at your target,etc)

"Fire!"

"Stop!" or "Cease Fire" (if end of practice)

"Unload!" (Open and Inspect all actions)

"The Firing Line is Clear"

"Remove your equipment"

- c. A Range Officer, at their discretion (if a practice is underway), may permit different firing practices to continue if shooters are placed on different relays or on the outdoor range by sufficient spacing so that one discipline does not interfere from a safety perspective with another (e.g., a bench rest shooter may fire while a Silhouette shooter is practicing on the covered firing point). During a **Sanctioned Match**, the Range Officer will only accommodate other firing practices if they will not interfere with the match. Mixing of drastically different shooting disciplines on the same relay shall not be allowed.
- d. On completion of the practice the Range Safety Officer shall give the order **"Cease Fire - Unload"** and all firers shall unload their firearms immediately, whether or not they have actually finished their exercise. The firearms will be laid on the firing point, or held for inspection with breeches open and then inspected by the Range Officer, and then holstered to ensure all firearms are unloaded. Only then will personnel proceed forward of the firing point to examine targets. Firearms will not be touched by personnel returning from the butts to the firing point without orders from the Range Officer; and
- e. Prior to shooters leaving the range, a similar inspection of all firearms will be completed by the Range Officer to ensure that:
 - i. Firearms are unloaded,
 - ii. No live ammunition remains on the firing line.

RANGE CARE

14. KTSA facilities are provided to allow safe shooting and your membership fees are used to maintain these facilities.
 - a. Care shall be used to prevent damage to lights, fans, and other range equipment due to careless or reckless use of firearms.
 - b. Personnel misusing or being reckless with firearms will be subject to disciplinary action. Horse play or boisterous conduct will not be tolerated.
 - c. Only authorized targets will be used. The use of pop cans, bottles, ammunition boxes, etc. as targets, is prohibited.
 - d. Members are responsible for keeping the range cleaned and safe. All target materials shall be removed from the site and placed in the proper garbage containers after shooting.

RANGE SIGN IN BOOK

15. A range sign in book will be maintained at the Outdoor Range and the Indoor Range. All members must sign in.

CLEANING OF FIREARMS

16. Prior to loading and firing shooters should inspect their bores and clean their firearms. Cleaning after firing is an individual responsibility and should be done at home or in an approved location away from the firing line always having cognizance for muzzle direction.

SUGGESTIONS

17. If you have suggestions for maintenance, contact the Range Administrator or use the suggestion books posted at each range. Any deficiencies or requirements for maintenance to the range should be entered therein. Range Wardens will monitor the suggestion books and take necessary action as required.

COLLECTION OF EMPTY CASES

18. Each member and guest shall collect their own empty cases and place them in a container provided for that purpose. The Range Safety Officer shall ensure that live rounds are separated from empty cases.

RANGE CLEANING

19. Users will be responsible for cleaning the range on conclusion of firing.

SECURITY

20. On completion of exercises, the Range Safety Officer shall ensure that the range is inspected for fire and hazards and then secured.

ANNEX B

KTSA LONG RANGE RULES

1. Only KTSA members and guests may use this range.
2. Members must produce their membership card when requested by the Range Warden or any club member.
3. Non-members using this range can be charged for trespassing.
4. Vandals will be charged.
5. Actions of all firearms to be open and unloaded at all times other than when on the firing line.
6. All firearms must be racked or otherwise safely put away so no firearms are pointed down range when anyone is going forward of the firing line.
7. Use only paper or steel targets. Glass, plastic, or other junk material are **prohibited**. Please leave the range as clean or cleaner than you found it.
8. When there are two or more persons using the range, one member must act as a Range Officer to ensure safety on the firing line.
9. This range is primarily for rifles and you are requested to use your handguns at the short range. Shotguns are not allowed on the rifle range. Shotguns can be used at the designated site south west of the rifle range at the rock quarry.
10. The steel silhouette target frames are for .22 caliber only. No center fire shooting at these stands is permitted as heavy caliber rifle and handgun bullets will damage the stands.
11. All members are asked to **observe, record, and report** any incidents of abuse of range rules or range improvements to the executive. Confidentiality will be maintained. A list of KTSA Executive is posted at each range.

ANNEX C

KTSA SHORT RANGE RULES

1. Only KTSA members and guests may use this range.
2. Members must produce their membership card when requested by the Range Warden or any club member.
3. Non-members using this range can be charged with trespassing.
4. Vandals will be charged.
5. Actions of all firearms must be open and unloaded at all times other than when on the firing line.
6. All firearms must be racked or otherwise safely put away prior to anyone going forward of the firing line.
7. When there are two or more persons using the range, one member must act as a Range Officer to ensure safety on the firing line.
8. This range is limited to smallbore rifles (.22) and handguns.
9. Use only paper or steel targets. Glass, plastic, or other junk material is prohibited. Please leave the range as clean or cleaner than when you arrive.
10. All members are asked to **observe, record, and report** any incidents of abuse of range rules or range improvements to the executive for follow-up. Confidentiality will be maintained. A list of KTSA Executive is posted at each range.

ANNEX D

KTSA IPSC RANGE RULES

1. IPSC is a self-regulating internationally sanctioned shooting discipline, that demands of its shooters a very high degree of proficiency and skill. The following guidelines are offered as a reminder of shooters of this discipline and the rules that additionally apply to IPSC shooting on Facilities controlled by the Club are also listed. These rules are not meant to be overly restrictive but serve to remind one and all of the dangers of careless shooting.

BASIC SAFETY RULES

2. Common sense should be the underlying factor in all IPSC activities especially the following:
 - a. All firearms are always assumed to be loaded.
 - b. Never let the muzzle point anywhere but downrange.
 - c. Never let the muzzle point at anything you are not intending to shoot.
 - d. Keep your finger off the trigger until your sight is on the target.
 - e. Always have the safety applied unless actively engaging targets.
 - f. Never touch your pistol once it is in the holster. You may only draw your pistol with the express authorization of the Instructor or Range Officer, or in the Safety Area.
3. In addition to the major basic safety rules, there are further IPSC procedures for safety, These include but are not limited to:
 - a. The Safety Area.
 - b. Unboxing and uncasing the pistol.
 - c. Boxing or casing the pistol.
 - d. Checking the pistol behind the active line.
 - e. Carrying and use of the pistol behind the active line.
 - f. Carry and use of the pistol on the active line.
 - g. Trigger finger.
 - h. Muzzle direction.
 - i. Movement on the range.
 - j. Loading or charging the magazines.
 - k. Spectators.
 - l. Eye and ear protection.
 - m. Pistol Safety Check.
4. The definitive reference for details amplifying the above procedures will be the IPSC Training Manual. Under the Auspices of the Active Shooting Association all firers will be certified "Black Badge" or equivalent to fire on the KTSA facilities. Beginners will fire the IPSC courses of fire only under close direct supervision. Particular care will be emphasized in the designation of "fumble zones".

5. Range Commands shall be used as follows:
 - a. **"Does the shooter understand the course of fire?"**
 - b. **"Load and Make Ready"**
 - c. **"Standby..."**
 - d. **"Unload - Show slide clear!"**
 - e. **"Hammer down and Holster!"**
6. IPSC Commands are more liberal than for other disciplines and courses of fire depend on shooter action and knowledge to facilitate multiple steps. Generally, there is only one firer on the line at a time and extra care and attention can be given by the Range Officer.
7. The special Rules and Restrictions that apply to the IPSC discipline on the KTSA Facilities are:
 - a. Only paper or wood targets may be used in the indoor range.
 - b. The only reactive type targets to be used indoors will be of an approved pattern.
 - c. In the design of a course of fire, the Range Officer will ensure all shots will fall into the impact area or bullet trap. This precludes the use of Extreme Angles of Fire.
 - d. Target placement in the Indoor Range should be limited to the area immediately in front of the bullet trap. Only with prior approval may targets be placed closer to the firer and in no instance will firing take place any closer than 7 meters from any metal target or 10 meters from the bullet trap.
 - e. All arcs of fire will be so managed as to make the direction of shooting parallel to the range and into the stop butts provided. In the indoor range angles of fire not parallel to the ground are forbidden, as the bullet trap will only work effectively with fire directed horizontally into the reflective steel plate.